

61075



Purchase Order

Dispatch via Print

Tanzania

6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania
Tel: 22 2112576
Fax: 22 2111668

PO Number TZA10-0000012287	Date 05/09/2012	Revision	Page 1
Payment Terms Immediate	Freight / INCOTERMS DES	Ship Via Common	
Buyer Lucy MASSAWE lucy.massawe@undp.org	Phone Tel: Fax:	Currency USD	
Approver Titus OSUNDINA			

Vendor: 0000006097
PAUL JAMES HARRISON
OLDBOROUGH FARM
STRATFORD ROAD
MORETON IN MARCH
GLOUCESTERSHIRE GLOUCS GL56 9NT
United Kingdom

Ship To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania

Tel: 22 2112576
Fax: 22 2111668

Bill To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania
Tel: 22 2112576
Fax: 22 2111668

Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	80161902E	1st installment of consultancy as Technical Advisor	1.00	EA	12/09/2012	13,200.00	13,200.00
			14867				
2-1	80161902E	2nd installment of consultancy fee as Technical Advisor	1.00	EA	12/09/2012	13,200.00	13,200.00
3-1	80161902E	3rd installment of consultancy fee as Technical Advisor	1.00	EA	12/09/2012	13,200.00	13,200.00
4-1	80161902E	4th and final installment consultancy fee as Technical Advisor	1.00	EA	12/09/2012	26,400.00	26,400.00

Total PO Amount USD 66,000.00

his PO is subject to UNDP General terms and conditions.

Authorized Signature

This Purchase Order is Electronically Approved by Titus OSUNDINA and does not require Signature.



Certification of Payment

1. For Personnel use only

Name: PAUL HARRISON Contract No.: 086/2011
 Project Number: Fee: (per diem) US\$13,200
 Project Title: STRENGTHENING PROTECTED AREAS IN SOUTHERN TANZANIA Duration: 110 W/DAYS
 Starting Date: 14/04/2012 Expiry date: 16/04/2013 Expected number of work days per week:
 Nationality: BRITISH Vendor No.: 00010411
 Allotment Number(s): Index no.:
 MOD Number(s):

2. To be completed by the subscriber

Please type or print and mail original and first and second copies, along with your travel claim upon completion of travel, to: United Nations Development Programme, One United Nations Plaza, New York, NY 10017.

Attention: (Finance Officer)

Room No.:

I certify that the dates indicated below are an accurate account of the services and duties performed under the terms of this contract.

Countries visited	Dates worked		No. of days worked	Total Payable
	From	To		
TANZANIA	14 APRIL	30 MAY,	20 DAYS	13,200

Please note that payment will be made in the currency of the subscriber's usual residence, unless otherwise indicated in Article 3 of the Special Service Agreement, or paragraph 2 of the Reimbursable Loan Agreement. Payments in other than US dollars will be made at the UN operational rate of exchange in effect at the time payment is made. Bank charges related to payment will be borne by the subscriber.

Please make payment as indicated below:

Name of Bank: LLOYDS TSB OFFSHORE LTD Account title: PAUL J. HARRISON
 Address: LLOYDS TSB OFFSHORE - ISLE OF MAN Account number: 23882801
 PO Box 8, Victory House, Prospect Hill, IBAN: GB22 LOYD30166323882801
 Douglas IM99 1AH
 Currency of Account: USD Social Security or Tax Identification No.: (if applicable)

Signature: _____ Date: 2 MAY, 2013

3. To be completed by Area/Requesting Officer

Please check appropriate box Final report accepted Assessment sheet attached:
 Final report not accepted Second Assessment to be added:

I certify that the work was satisfactorily performed during the above mentioned dates.

Signature: Gertrude Lyatuu Date: 2 MAY, 2013
 Name: GERTRUDE LYATUU

4. To be completed by the Certifying Officer

Please process the payment of _____ to the subscriber in accordance with the payment instructions given above.

Travel Claim received

Certifying Officer _____ Certifying Bureau/Division _____ Date _____

Paul Harrison. P O Box 15176 Langata 00509 Nairobi, Kenya.
Tel: +254714635334. Email. paul@kilimanyika.com. www.kilimanyika.com

INVOICE

Date: 20th January 2013
Invoice No: UNDP/SPANEST/TA/002
Consultant: Paul Harrison
Client: UNDP Tanzania. International House, Garden Avenue, Dar es Salaam, Tanzania.

Description of work: Technical Advisor to SPANEST Project: International Consultant

Payment:

Description	Amount in USD
20% Second Payment – Thirteen Thousand Two Hundred Dollars (out of a total contract value of USD \$66,000)	\$13,200
TOTAL	\$13,200.00

Bank details for payment:

Account Name: Paul J Harrison
Bank Name: Lloyds TSB Offshore Limited
Branch Name: Lloyds TSB Offshore
Sort Code: 30 16 63
Bank location: Isle of Man
Currency: USD
Bank Account Number: 23882801
Bank ID Qualifier/ Swift Code: LOYDGB2L
IBAN: GB22 LOYD30166323882801

Signed:



Other comments:

1. Total payment due within 30 days of receipt of invoice
2. Please include the invoice reference on your payment
3. If you have any questions about this invoice, please contact Paul Harrison, +44 (0)7739 803 704, paul@kilimanyika.com, www.kilimanyika.com

Thank you for your business



Certification of Payment

1. For Personnel use only

Name: PAUL HARRISON Contract No.: 086/2011
 Project Number: Fee: (per diem) US\$13,200
 Project Title: STRENGTHENING PROTECTED AREAS IN SOUTHERN TANZANIA Duration: 110 W/DAYS
 Starting Date: 14/04/2012 Expiry date: 16/04/2013 Expected number of work days per week:
 Nationality: BRITISH Vendor No.: 00010411
 Allotment Number(s): Index no.:
 MOD Number(s):

2. To be completed by the subscriber

Please type or print and mail original and first and second copies, along with your travel claim upon completion of travel, to: United Nations Development Programme, One United Nations Plaza, New York, NY 10017.

Attention: (Finance Officer)

Room No.:

I certify that the dates indicated below are an accurate account of the services and duties performed under the terms of this contract.

Countries visited	Dates worked		No. of days worked	Total Payable
	From	To		
TANZANIA	10 APRIL	3 MAY,	20 DAYS	13,200.00

Please note that payment will be made in the currency of the subscriber's usual residence, unless otherwise indicated in Article 3 of the Special Service Agreement, or paragraph 2 of the Reimbursable Loan Agreement. Payments in other than US dollars will be made at the UN operational rate of exchange in effect at the time payment is made. Bank charges related to payment will be borne by the subscriber.

Please make payment as indicated below:

Name of Bank: LLOYDS TSB OFFSHORE LTD Account title: PAUL J. HARRISON
 Address: LLOYDS TSB OFFSHORE - ISLE OF MAN Account number: 23882801
 PO Box 8, Victory House, Prospect Hill, IBAN: GB22 LOYD30166323882801
 Douglas IM99 1AH
 Currency of Account: USD Social Security or Tax Identification No.: (if applicable)
 Signature: _____ Date: 2 MAY, 2013

3. To be completed by Area/Requesting Officer

Please check appropriate box Final report accepted Assessment sheet attached:
 Final report not accepted Second Assessment to be added:

I certify that the work was satisfactorily performed during the above mentioned dates.

Signature: Gertrude Lyatuu
 Name: GERTRUDE LYATUU

Date: 2 MAY, 2013

4. To be completed by the Certifying Officer

Please process the payment of _____ to the subscriber in accordance with the payment instructions given above.

Travel Claim received

Certifying Officer

Certifying Bureau/Division

Date

Paul Harrison. P O Box 15176 Langata 00509 Nairobi, Kenya.
Tel: +254714635334. Email. paul@kilimanyika.com. www.kilimanyika.com

INVOICE

Date: 1st March 2013
Invoice No: UNDP/SPANEST/TA//003
Consultant: Paul Harrison
Client: UNDP Tanzania. International House, Garden Avenue, Dar es Salaam, Tanzania.

Description of work: Technical Advisor to SPANEST Project: International Consultant

Payment:

Description	Amount in USD
20% Third Payment – Thirteen Thousand Two Hundred Dollars (out of a total contract value of USD \$66,000)	\$13,200
TOTAL	\$13,200.00

Bank details for payment:

Account Name: Paul J Harrison
Bank Name: Lloyds TSB Offshore Limited
Branch Name: Lloyds TSB Offshore
Sort Code: 30 16 63
Bank location: Isle of Man
Currency: USD
Bank Account Number: 23882801
Bank ID Qualifier/ Swift Code: LOYDGB2L
IBAN: GB22 LOYD30166323882801

Signed:



Other comments:

1. Total payment due within 30 days of receipt of invoice
2. Please include the invoice reference on your payment
3. If you have any questions about this invoice, please contact Paul Harrison, +44 (0)7739 803 704, paul@kilimanyika.com, www.kilimanyika.com

Thank you for your business



Certification of Payment

1. For Personnel use only

Name:	PAUL HARRISON	Contract No.:	086/2011
Project Number:		Fee: (per diem)	US\$66,000
Project Title:	STRENGTHENING PROTECTED AREAS IN SOUTHERN TANZANIA	Duration:	110 W/DAYS
Starting Date:	09/04/2012	Expiry date:	14/04/2013
Nationality:	BRITISH	Expected number of work days per week:	
Allotment Number(s):		Vendor No.:	00010411
MOD Number(s):		Index no.:	

2. To be completed by the subscriber

Please type or print and mail original and first and second copies, along with your travel claim upon completion of travel, to: United Nations Development Programme, One United Nations Plaza, New York, NY 10017.

Attention: (Finance Officer)

Room No.:

I certify that the dates indicated below are an accurate account of the services and duties performed under the terms of this contract.

Countries visited	Dates worked		No. of days worked	Total Payable
	From	To		
TANZANIA	14 February	21 February,	8 DAYS	26,400.00

Please note that payment will be made in the currency of the subscriber's usual residence, unless otherwise indicated in Article 3 of the Special Service Agreement, or paragraph 2 of the Reimbursable Loan Agreement. Payments in other than US dollars will be made at the UN operational rate of exchange in effect at the time payment is made. Bank charges related to payment will be borne by the subscriber.

Please make payment as indicated below:

Name of Bank:	LLOYDS TSB OFFSHORE LTD	Account title:	PAUL J. HARRISON
Address:	LLOYDS TSB OFFSHORE - ISLE OF MAN PO Box 8, Victory House, Prospect Hill, Douglas IM99 1AH	Account number:	23882801 IBAN: GB22 LOYD30166323882801
Currency of Account:	USD	Social Security or Tax Identification No.:	(if applicable)
Signature:	_____	Date:	2 MAY, 2013

3. To be completed by Area/Requesting Officer

Please check appropriate box

Final report accepted	<input type="checkbox"/>	Assessment sheet attached:	<input type="checkbox"/>
Final report not accepted	<input type="checkbox"/>	Second Assessment to be added:	<input type="checkbox"/>

I certify that the work was satisfactorily performed during the above mentioned dates.

Signature: *Ngata*
Name: _____

Date: 2/5/2013

4. To be completed by the Certifying Officer

Please process the payment of _____ to the subscriber in accordance with the payment instructions given above.

Travel Claim received

Certifying Officer

Certifying Bureau/Division

Date

Paul Harrison. P O Box 15176 Langata 00509 Nairobi, Kenya.
Tel: +254714635334. Email. paul@kilimanyika.com. www.kilimanyika.com

INVOICE

Date: 30th April 2013
Invoice No: UNDP/SPANEST/TA//003
Consultant: Paul Harrison
Client: UNDP Tanzania. International House, Garden Avenue, Dar es Salaam, Tanzania.

Description of work: Technical Advisor to SPANEST Project: International Consultant

Payment:

Description	Amount in USD
40% Fourth and Final Payment – Twenty-Six Thousand Four Hundred Dollars (out of a total contract value of USD \$66,000)	\$26,400
TOTAL	\$26,400.00

Bank details for payment:

Account Name: Paul J Harrison
Bank Name: Lloyds TSB Offshore Limited
Branch Name: Lloyds TSB Offshore
Sort Code: 30 16 63
Bank location: Isle of Man
Currency: USD
Bank Account Number: 23882801
Bank ID Qualifier/ Swift Code: LOYDGB2L
IBAN: GB22 LOYD30166323882801

Signed:



Other comments:

1. Total payment due within 30 days of receipt of invoice
2. Please include the invoice reference on your payment
3. If you have any questions about this invoice, please contact Paul Harrison, +44 (0)7739 803 704, paul@kilimanyika.com, www.kilimanyika.com

Thank you for your business

Paul Harrison. P O Box 15176 Langata 00509 Nairobi, Kenya.
Tel: +254714635334. Email. paul@kilimanyika.com. www.kilimanyika.com

INVOICE

Date: 24th July 2012
Invoice No: UNDP/SPANEST/TA/001
Consultant: Paul Harrison
Client: UNDP Tanzania. International House, Garden Avenue, Dar es Salaam, Tanzania.

Description of work: Technical Advisor to SPANEST Project: International Consultant

Payment:

Description	Amount in USD
20% First Payment – Thirteen Thousand Two Hundred Dollars (out of a total contract value of USD \$66,000)	\$13,200
TOTAL	\$13,200.00

Bank details for payment:

Account Name: Paul J Harrison
Bank Name: Lloyds TSB Offshore Limited
Branch Name: Lloyds TSB Offshore
Sort Code: 30 16 63
Bank location: Isle of Man
Currency: USD
Bank Account Number: 23882801
Bank ID Qualifier/ Swift Code: LOYDGB2L
IBAN: GB22 LOYD30166323882801

Signed:



Other comments:

1. Total payment due within 30 days of receipt of invoice
2. Please include the invoice reference on your payment
3. If you have any questions about this invoice, please contact Paul Harrison, +44 (0)7739 803 704, paul@kilimanyika.com, www.kilimanyika.com

Thank you for your business

Strengthening the Protected Areas Network of Southern Tanzania (SPANEST) Project

Mission team names: Paul Harrison (Technical Advisor)

File #: 00077042

1. Approved Mission Itinerary:

Visiting the SPANEST office and surrounds within Iringa, Njombe and Mbeya Regions 19th June to 4th July 2012.

2. List of Annexes:

None

3. Date: 10th July 2012.

4 Key Counterpart (s) Godwell Meing'ataki (Project Coordinator)

5. Purpose of the mission

- To further develop the capacity and understanding of the Project Management Unit about the SPANEST project in general and specifically to undertake consultations with various stakeholders in various sites across the two project landscapes in various sites as part of the contract of the Technical Advisor in meeting project implementation objectives.

6. Objective of the Mission to the SPANEST Project

The SPANEST project is designed to lift the barriers to establishment of a landscape approach to the management of biodiversity. The project comprises two complementary components. Each addresses a different barrier and has discrete outcomes: component 1 - integrating management of national parks and broader landscapes in southern Tanzania and component 2 - operations support for national park management in southern Tanzania. The rationale behind this project which focuses on two interlinked geographies across seven districts, Greater Ruaha Landscape GRL - (37,000km²) and Greater Kitulo-Kipengere Landscape (GKKL - 2,150km²), is to adopt a landscape level conservation approach that goes beyond protected area (PA) boundaries in their different forms or communal lands by viewing landscapes as ecological blocks.

Paul Harrison, contracted in April 2012 as a part time Technical Advisor (TA) to the SPANEST Project, travelled to the newly formed Project Management Unit (PMU) in Iringa, southern Tanzania, for the SPANEST Project in the June-July period of 2012. This mission had followed two previous missions by the TA to Iringa for the project inception meeting in April 2012 and to Dar es Salaam for the first Project Steering Committee (PSC) meeting in May 2012. This also led on from a period of remote support from the TA to the PMU in the inception process of the project, including support to the development of an annual work-plan (AWP), which was cleared by the first PSC, as well as the submission of a detailed inception report co-written with the PC, submitted to UNDP in May 2012.

The mission was planned in order for the TA to have an opportunity to better know his new colleagues the Project Coordinator (PC), Mr Godwell Meing'ataki, and the Project Accountant, Mr Shaaban Njama, and, with the PC, to develop the collective capacity and understanding of the PMU in taking the project strategy through to implementation according to its various components, stated outcomes, outputs and activities. The mission had a more specific purpose too, to meet key stakeholders and visit sites in the two project landscapes in order to acquaint them with the project objective, components and relevant outputs, for them to understand the make-up and nature of the PMU and personnel and to share and gather useful insights and information relevant to project implementation from key stakeholders.

Continued Overleaf

7. Actions to be Taken:

- AWP to be signed and submitted to UNDP CO
- Quarterly Budget, Budget Projection and Workplan to be submitted
- UNDP to assist in the procurement of two Landscape Technical Specialists through an open recruitment process; ToR to be submitted via TANAPA
- UNDP Tanzania CO to ensure vehicle procurement moves ahead apace
- WCS and TANAPA (RUNAPA and KNP) to provide responses to PMU questions on the current state of play for key aspects of the project
- Assess linkages between SAGCOT and SPANEST projects with UNDP
- Liaison with WCS over potential tourism unit meeting in Mbeya
- ToR to be developed by TA for a series of outputs planned ahead

8. Distribution:

UNDP Tanzania CO, TANAPA DG, SPANEST PMU, SPANEST PSC, UNDP-GEF RTA/PTA

A meeting was held with the Regional Administrative Secretary (RAS) of Iringa Region as well as the Head of Economic Planning, Mr, Swai. The meeting was fruitful, with the RAS and her colleague Mr Swai both supportive of the project as well as having a strong understanding of how it make take shape. In particular there was a discussion on how the landscape coordination mechanisms, a core aspect of component 1, might take shape and the RAS requested the PMU to come back with a ToR to share, which was agreed. The meeting then adjourned to the office of Mr Swai where the detail of how the landscape coordination mechanisms may be developed in the context of regional government mandates was further discussed although no firm conclusions were made, these being premature.

On the 24th June, The TA and PC travelled to RUNAPA and met TANAPA colleagues informally. On the 25th, a meeting was held with all of the heads of the departments of RUNAPA whereby the TA and PC talked about the project and took questions. The questionnaire was also shared. The result was a better understanding of the project, but noting that a considerable amount of engagement will be required at RUNAPA to be fully conversant with the project with the requisite sense of ownership: up until then awareness of SPANEST has been minimal. However there was a strong interest in the project overall and support for it.

Whilst at RUNAPA headquarters in Msembe, the TA and PC also met with a representative of the private sector tourism operations, in particular for walking safaris and guiding, Mr Pietro Luraschi. The main point of discussion was options ahead for the walking safari guide training output of the project and the opinions of Mr Luraschi, a trained guide, on how this might be best put in place. The TA and PC then travelled to attend a meeting at Jongomero with Mr Andrew Molinaro, a lodge manager and guide, where the conversation continued along the same vein. A meeting was also held that afternoon with Ms. Sue Stolberger who has lived in RUNAPA for many years and was able to offer a number of useful insights.

On the 26th June the TA and PC travelled towards the GKKL by way of MBOMIPA and WAGA WMA and ended at Kitulo National Park. The intention had been to visit the offices of the Mpanga Kipengere Game Reserve but the project manager informed the PC that he had been recalled to Dar es Salaam for meetings. It is apparent that the management of Mpanga Kipengere Game Reserve is going through a transition and that a new Project Manager there is likely therefore the decision was made to wait until that process is complete before visiting.

At Kitulo National Park (KNP) a meeting was held with the acting Warden and heads of departments to familiarize them with the project and discuss some of the key issues that it aims to address and how these might be achieved. KNP staff showed strong support for the project. Whilst there, a meeting was held informally with the Regional Natural Resources Advisor for Mbeya Region, who was visiting. He was strongly in support of the project strategy - in particular the landscape approach - and offered some guidance on its implementation in terms of regional government. A further formal meeting was confirmed. A short site visit to KNP was carried out and park management issues discussed.

On the 27th June the TA and PC travelled to visit Mount Rungwe Forest Nature Reserve (FNR) with an escort from KNP. The team got as far as the border of the FNR in order to see the PA before travelling onwards to Mbeya where Tanzania Forest Services (TFS) currently bases its headquarters for the FNR. A meeting was held with two of the FNR management team where, as with previous meetings with PA managers, the TA and PC of SPANEST went through the details of the project, its core components and the expected outputs, this time focusing on Mount Rungwe FNR. It was clear that the FNR offices are substandard at present and in need of resources and that a better location for the office would be at a site much closer to the FNR itself rather than in Mbeya. This is a matter that TFS is discussing and seeking to address - this was confirmed by a call to Mrs Luciana Mshana of TFS.

A meeting was held on the 28th June inn Mbeya with Mr Noah Mpunga, head of the WCS Southern Highlands programme and his team as well as Mr Guy Picton-Philipps, head of the GIS programme. The WCS meeting was long and wide-ranging and covered the project components as well as an understanding of what WCS is doing in the area. Like the Iringa meeting, the emphasis was on cooperation and symbiotic engagement, not on repetition.

10. Next Steps

The result of the mission was a stated strong understanding gained amongst future partners and stakeholders as to what it is ahead for the SPANEST project and also a good deal of clarity provided to the Project Management Team in Iringa about how to best implement the project.

A number of specific action points that arose from this mission are stated on the first page. A few are related to general administration and will easily be finalized. Some are more specific relating to issues arising from the mission. Generally, the next quarter (July to September 2012) will be focused on planning a series of interlinked activities – including development of ToR - so that they are ready to be implemented in what is expected to be a very intensive implementation period for the final quarter in 2012, October to December. The intensive period is planned because the vehicles will be in place, the LTS recruitment complete and the delivery of selected outputs planned and procured for.



Paul Harrison

PO # 12287 *Appeal*

Confirmation

Requested For: Gemma ALITI
Requisition Name: PAUL HARRISON
Requisition ID: 0000010450
Business Unit: TZA10
Priority: Medium
Budget Status: Not Checked
Number of Lines: 4
Total Amount: 66,000.00USD


Appeal
[Signature]

UNDP Approval

▽ PAUL HARRISON: Pending

UNDP Approval

Pending

 **Multiple Approvers**
UNDP Approval

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[Create New Requisition](#)

UNITED NATIONS DEVELOPMENT PROGRAMME



No. 021/2012

Contract for the services of an Individual Contractor for Protected Area Network for Southern Tanzania

This Contract is entered into on 9th April 2012 between the United Nations Development Programme (hereinafter referred to as "UNDP") and Mr. Paul Harrison (hereinafter referred to as "the Individual Contractor") whose address is: P.O. Box 15176, Lang'ata 00509, Nairobi, Kenya (email: paul@kilimanvika.com)

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

1. Nature of services

The Individual Contractor shall perform the services as described in the Terms of Reference which form an integral part of this Contract and are attached hereto as *Annex I* in the following Duty Station(s): **Nairobi Kenya (with missions in Dar es Salaam and Iringa – Exact dates and duration to be agreed upon during implementation).**

2. Duration: 110 days within one year.

This Individual Contract shall commence on **15 April 2012**, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, but not later than **14 April 2013**, (including travel days) unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at www.undp.org/procurement and are attached hereto as *Annex II*.

3. Consideration

As full consideration for the services performed by the Individual Contractor under the terms of this Contract, including, unless otherwise specified, his/her travel to and from the Duty Station(s), any other travel required in the fulfillment of the Terms of Reference in Annex I, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total of USD 66,000.00 in accordance with the table set forth below. Payments shall be made following certification by UNDP that the services related to each Deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.

DELIVERABLES	DUE DATE	AMOUNT IN USD
First quarter deliverables: To be agreed upon at the start of assignment	Mid July 2012	13,200.00 (20%)
Second quarter deliverables: To be agreed upon before start of second quarter activities.	Mid October 2012	13,200.00 (20%)
Third quarter deliverables: To be agreed upon before start of third quarter activities.	Mid January 2013	13,200.00 (20%)
Fourth and last quarter deliverables: To be agreed upon before start of fourth quarter activities.	14 April 2013	26,400.00 (40%)
Total of professional fees only (excluding any travel and/or DSA expenses related to missions in country which will be subject to separate arrangements on case by case basis¹).		66,000.00

¹Travel and DSA related to missions in country will be borne by UNDP based on arrangements to be made prior to travel.

If unforeseen travel outside the Duty Station not required by the Terms of Reference is requested by UNDP, and upon prior written agreement, such travel shall be at UNDP's expense and the Individual Contractor shall receive a *per diem* not to exceed United Nations daily subsistence allowance rate in such other location(s).

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

4. Rights and Obligations of the Individual contractor

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

5. Beneficiary

The Individual Contractor selects MICHELLE SPEARING as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary:

P.O. BOX 15176 LANGATA NAIROBI COSTA KENYA

Mailing address, email address and phone number of emergency contact (if different from beneficiary):

shelley.spearing@gmail.com. +254 714 408 717

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at www.undp.org/procurement and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".

The Individual Contractor has submitted a Statement of Good Health and confirmation of immunization.

AUTHORIZING OFFICER:
United Nations Development Programme

Name: Mr. Titus Osundina
Deputy Country Director (O)

INDIVIDUAL CONTRACTOR:

Name: Mr. Paul Harrison

Signature: _____

Date: _____

Signature: _____

Date: _____

COA: UNDP1- 71205-TZA10-62000-38205-001459-10003-00077042 Activity: 3

EBw/DL/YS/MO
SL
12/04